

LAPSED MEMBERS POLICY

Introduction

The aim of the policy is ensure that the integrity of the association is maintained and members who have let their membership lapse can apply to re join the association.

Definition of terms

Executive committee (EC): consisting of chairman, vice chair, secretary, treasurer, membership secretary, press officer and CPD officer.

Member: any current member of the ATA; whether student, practitioner, non-practising, assistant teacher, teacher or member of the executive committee.

Procedure

Any member whose public liability/professional indemnity insurance or membership of the required umbrella organisation expires at any time during the ATA membership year shall be deemed lapsed immediately. ATA membership fees will not be reimbursed should this arise.

Any member who has not completed the annual registration document or failed to adhere to the CPD requirements or does not provide copies of current malpractice, public liability/professional indemnity insurance or has not paid the annual subscription by April 1 each year will be deemed lapsed as of March 31.

Should any member be unable to provide the above, additional time may be given in extenuating circumstances. The member must inform the EC of these circumstances and proof of the same, preferably four weeks before the end of the current membership year end.

Lapsed members names will be removed from the ATA website and other members will not refer clients.

ATA membership certificates shall be returned. Lapsed members may not use the ATA logo and must remove all mention of the ATA from their brochures, websites and any other promotional literature. The ATA consent form and corporate brochure must not be used by lapsed members.

Lapsed members may attend Amatsu training courses but not above the level of their qualification prior to lapsing. The teacher presenting the course must be informed of the lapsed member's status and attendance cannot be guaranteed. Additional fees may apply.

Re-applying for ATA membership

Lapsed members may re-apply to join the ATA. The following documentation must be provided: application form, any and all CPD from the previous three years or training school details if practising for less than three years, £150 non returnable application fee, copies of malpractice public liability/professional indemnity insurance and membership certificate of the governing umbrella organisation (ICNM or CThA). Current first aid certification is also required.

Depending upon the individual circumstances and length of period of absence retraining at one of the ATA approved schools may be required; any costs will be borne by the lapsed member.



An interview and/or assessment will be required; the assessment will be carried out by Dennis Bartram, the principal trainer and take place in Hartlepool, the assessment fee to be confirmed.

The 90 minute assessment will involve a practical assessment and treatment of a client, including diagnostic tests, differential diagnosis and questions relating to that treatment.

Additional vocational CPD will also be required during the membership year.

Other circumstances

Should a member wish to take a career break, retire or is unable to practice after completing second year exams they may apply for non-practising status. See separate policy for details. Circumstances will be assessed individually.

These procedures will be reviewed formally every three years by the EC or sooner if required.

Written: Jan 2009

Updated: April 2009 EC details added, reapplying criteria amended

Current version: June 2010 watermark added, updated footer, limited company details included.

